

# Kindergarten Screen Update

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## Good idea!

Wayne County had success with receiving completed self-help/social-emotional surveys by giving out coupons for a free Frosty upon submission.

If you have a success story, please send it to Melody Cooper so it can be highlighted in future updates!

## To-Do List

- ◆ Assign students to classes in IC upon enrollment.
- ◆ Ensure that everyone who will administer the screen receives appropriate training and keep documentation.

## Training

The Training of the Trainer (TOT) sessions and refresher webinars were a success! Thanks to all who participated.

Remember the training requirements: all staff members who are new to administering the screen must be trained face-to-face by a district trainer who has attended a TOT. Those who have administered the screen in the past must view the refresher webinar as well as the training videos on Curriculum Associates' Kentucky Brigrance website. Those videos may be selected by the district contact and/or trainer, depending on need. For example, everyone who enters data must view the videos about data entry.

Districts must document training with sign-in sheets and keep them on file for possible KDE checks. The refresher webinar will be recorded and available online.

## Online Management System (OMS)

The first data pull from Infinite Campus (IC) for the OMS will take place on July 15. The OMS will be populated with district, school, administrator and teacher information. Also, students will be included in the OMS if they have been entered into IC by following these steps:

1. Enroll as a '00', or kindergarten status
2. Assign to only ONE of the following courses:
  - 703001 – Elementary Homeroom
  - 701010 – Primary Self-Contained
  - 600117 – Self-Contained Emotional/Behavioral Disability (EBD)/Life Skills
  - 600101 – Self-Contained Functional/Mental Disability (FMD)
3. Assign to a teacher.
  - That teacher must be identified as the primary teacher for the student

Many schools are unsure of final rosters at this time. More students will show up in the OMS after each weekly data pull as students are enrolled and assigned to classes.

The OMS will be available to districts on July 17. District contacts will receive the link to our new OMS account on that day. After you follow the link, enter your email address and click "forgot password." The OMS will send you a generic password, which you can use to login and create a permanent password.